Stichting Koppie-Au

Information for the applicant

The Koppie-Au foundation supports clinical and experimental scientific research in the field of child oncology. The foundation provides a platform which facilitates the funding of small projects (max 20k Euro) related to prevention and treatment of brain tumors.

Grant application
Research proposals can be submitted online at any time. There are no strict deadlines. All applications should be written in English. The applicant (project manager) should be employed at a Dutch institute conducting scientific research and must be authorized to sign the grant application on behalf of this institute.

The Scientific Medical Advisory council will review all research proposals potentially with the help of external reviewers, after which the Executive Board makes the final decision.
The council will judge on the scientific quality of the research topic (importance and originality), the approach to be used (preliminary results, quality of study design and suitability of methodology), and the feasibility of the project (applicant, research group, facilities, and likelihood of obtaining answers/results). Other criteria are the study's relevance to the goals of Koppie-Au and the possibility of its implementation in practice.

You will be notified of the Board's decision concerning your project. If positive, the layman's abstract (in Dutch) of your proposal will be posted on the Koppie-Au website as interesting and as such be a potential target for involved people to choose. When your proposal is adopted, Koppie-Au will financially support the research.

Feedback and updates
When your project has been chosen for funding, you are obliged to report on the obtained results. The deadline of this report will be the accomplishment date of the project. Updates during the study that can be posted on the Koppie-Au website are encouraged but not mandatory.

Question 1: Project manager, institute, department etc.
The project leader (applicant) is defined as the individual who is scientifically and financially responsible for the project and who is also the contact person. In case of two applicants, only one person will act as project manager regarding contacts with Koppie-Au, and thus the ultimate grant agreement will only be entered into one institute.

Question 2: Title
Please supply a title that is as brief as possible and nevertheless specific.

Question 3: Summary
Give a brief summary of the research question(s) and the working plan. (max. 150 words).

Question 4: Relevance
Please indicate why you consider your research proposal to fall (on the short and/or long run) within the scope of Koppie-Au.

Question 5: Participants
Only indicate those who will play an important role in the project. Also state the discipline, the salary-issuing institute and an estimate of the average working time (in hours per week) that will be devoted to the project.

Question 6a: Background at the institute
Indicate here the framework (research lines) to which the project is linked. Line of research is defined as an area in which the working group is active with demonstrable consistency.

Question 6b: Collaboration
In this section you should indicate the groups, both national and international, with which contact is maintained or collaboration is conducted in the field of the research line(s); however, this should only refer to the area for which the grant is being applied.

Question 6c: Publications of the applicant
The most important publications (maximally 10) in this sub-field (co)-authored by you and/or other members of the group. You should only mention publications in the generally recognized literature, together with accepted manuscripts. Please indicate in the following manner: author(s), title, journal (in the official abbreviation), number, year, starting page and closing page.

Question 6d: Recent international literature
List the most important/relevant publications (maximally 10) in this sub-field within recent international literature.

Question 7: Research question
The research question(s) should relate to a defined problem, the solution of which can be achieved within the grant duration as applied for.

Question 8a: Plan of investigation
Indicate how you plan to answer the research question, clearly describing the various phases of execution and the methods and techniques to be used, together with the method of analysis.
Please note: If you plan to use (patient) materials such as proteins, blood, sera or reagents obtained in a collaborating laboratory, a letter of intended co-operation is necessary.

Question 8b. Project duration
The proposed project duration should be stated here.

Question 9: Test persons
State here whether patients or healthy individuals, or biological material obtained from these individuals, are involved in the project. If this is the case, please also indicate how many persons are required to obtain reliable results.
Has this research already been approved by a committee on medical ethics?
If yes, by which? If not, why not?

Question 10: Laboratory animals

The use of laboratory animals and the carrying out of animal experiments is governed by legal regulations (Animal Experimental Act, Protection of Exotic Animal Species Act). It is thus required that any registered (and possibly funded) research that involves animal experiments, should fall within the framework of the above-mentioned acts. If exemption from one or more provisions of these acts has been granted, this should be stated in the project description. The Animal Experiments Act requires an extra motivation for the use of monkeys, dogs, cats and horses. In accordance with Section 11 of the Animal Experiments Act, only laboratory animals should be used, if possible, that have been bred specifically for this purpose.

Question 11: Biological risks

Please indicate whether experiments will be carried out that may involve biological risks, especially in the area of recombinant DNA, radiation or radioactive materials, and disease-causing micro-organisms. If yes, you should indicate in which class of laboratory facilities the experiments are categorized and whether the required authorizations, permits and facilities are available.

Question 12: Budget

Justify the costs for this grant application.

Foundation Koppie-Au promotes research on a grant principle and predominantly funds material costs (not personnel). This means that the applicant must provide the infrastructure needed for the research, the researcher(s), and the supervision/support for the researcher. The supplied grant should be regarded as financing from the 'third funds source'. Fundable budget items are: the actual costs of the research, such as basic laboratory materials (bench fee) and to a limited extent laboratory animals.

Budgeted material costs should be of direct benefit to the research. These costs must be evident from the submitted working plan and moreover be sufficiently itemized. A maximum of 20,000 euro per project will be reimbursed.

Budget items relating to infrastructural facilities, that belong to the standard equipment of a research institute are in principle viewed as non-fundable. The following costs are always at the expense of the applicant: project supervision, overheads at central, faculty and department level, non-variable accommodation costs, general infrastructural facilities such as basic laboratory equipment, PCs, computing and other equipment, computing programs and write-down on discipline-specific equipment that is not acquired specially for the project in question, maintenance and repair of equipment financed from the grant in question.

Question 13: Other sources of finance

Here you indicate whether funding has been requested or awarded elsewhere for (part of) the research described in the application. If yes, where? Contributions from, for instance, the (pharmaceutical) industry should be mentioned here.

Question 14: Layman's abstract
Provide a layman's abstract of max 300 words. The abstract should be written in Dutch. This information will be published on the Koppie-Au website if the proposal has been found appropriate for funding. A photo of the responsible researcher is submitted together with the abstract. This photo will also be displayed on the Koppie-Au website.

Question 15: Signature
Please provide the date of submission of this grant application and the signature of the project manager and financially responsible member of the applicant's organization. By signing the application form you agree with the contents and procedures (see page 1).